



**Principal: Mr Alastair Ogle**

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10<sup>th</sup> October 2018

Dear Parent/Carer

As you are aware Key Stage 4 is a very important time for your child and we in the Computer Science Department want to ensure your child achieves their full potential. Your child has chosen to do an Interactive Media qualification, this involves quite a lot of coursework.

We are now undertaking the coursework assessments and the target is to have all work for unit 1 completed by the end of half term.

To help complete the coursework task and ensure all students achieve the best possible grade I have arranged a session during half term from **9am -2pm on Thursday the 18<sup>th</sup> of October**. It would be good if all students could attend.

In addition to this and to ensure deadlines are met, students are able to attend sessions throughout the year after school on Monday and Fridays from 3- 4pm.

Please ensure all students attending the half term session are provided with a packed lunch.

Yours sincerely

Mr R Corby  
DoL Business, IT and Computer Science

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Please complete and return this reply slip, before the end of term to: Mr Corby

(Child's name)\_\_\_\_\_Tutor Group :\_\_\_\_\_will be attending the Interactive media coursework session on **9am -2pm on Thursday the 18<sup>th</sup> of October**.

Signed .....(Parent/Carer)

Date.....